



# 2020 SALE PLAN-HOME DELIVERY

SCHOOL: \_\_\_\_\_  
 COORDINATOR: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 PHONE: \_\_\_\_\_

*Please complete this form for our TWS@HOME Online Sale Method. Kits will be shipped to home or office.*

Online approval of your storefront is required before any sales can be accepted. The approval confirms that all kit contents (products, quantities, brands, fundraising amount (if applicable), final sale price) have been reviewed by the coordinator for accuracy. Any discrepancies need to be reported to TWS to edit before storefront approval.

1. Approximately what date do you want to start your sale?

Date \_\_\_\_\_ (school promotion provided by TWS will expire on 6/21, store closing date will be determined by TWS)

2. Would you like a customized sale flyer PDF created for your families?

Please check your selections below:

\_\_\_ Boy/Bus \_\_\_ Coming Soon \_\_\_ Dog \_\_\_ Great Year \_\_\_ Locker \_\_\_ Sale Ends Soon \_\_\_ Stop Sign

3. Are you interested in adding a profit to your kits to benefit your parent organization?

Yes or No If yes, amount: \_\_\_\_\_ (dollars or percentage)

Are you interested in using your profits to buy additional kits for "Students in Need" at your school?

Yes or No

Sale profit checks are mailed out in late September. Payable to: \_\_\_\_\_

4. Do you want families to know that you have marked up your kits as a fundraiser?

Yes or No

If yes, please choose from one of the following messages that will appear at the online checkout:

- A portion of this sale will be donated back to your school. Thank you!
- % or \$ of this sale will be donated back to your school. Thank you!

5. Do you want your families to be able to customize the contents of the kits (adding or removing products)?

Yes or No

**\*\*NOTE – It can take up to 3 days to upload the supply kits to your storefront\*\***

**IMPORTANT DATES:** These dates are used in establishing our production schedule.  
 (If any date changes after submission, TWS has the rights to adjust store front closing).

School event where supplies are brought in: \_\_\_\_\_ (Example: Teacher Meet & Greet)

First Day of School: \_\_\_\_\_

**Please return this plan to:** Your Account Specialist or [contact@write-stuff.com](mailto:contact@write-stuff.com)  
 Phone: 800.871.8546 Fax: 630.365.4415 [www.write-stuff.com](http://www.write-stuff.com)